



TEMPLE

RECRUITMENT SPECIALISTS

CANDIDATE APPLICATION FORM

Please fill in all the questions on this application form, this will enable Temple Recruitment Specialists Ltd to find a suitable match for your working criteria. However, in order for us to be able to start the process looking for your new opportunity, you will need to ensure that you have all your original identity and eligibility to work in the UK documentation.

Applicant Details

Title: _____ Full Name: _____

Address: _____

Town/City: _____ Post Code: _____

Contact Details

Home Telephone: _____ Mobile: _____

Email Address: _____

Next Of Kin Details

Full Name: _____

Address: _____

Contact Number: _____

Residency Rights To Work In The UK

We need to know if you are eligible to work in the UK. Please provide the following information:

National Insurance Number (NI):

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If not a British citizen, please indicate what nationality you are:

Nationality: _____

What type of visa do you hold: _____

Expiry Date: _____



Employment History/References

We need to gain knowledge of your previous employment. Please detail below at least 2 years employment history also for Temple Recruitment Specialists Ltd to be able to obtain previous employment references:

Reference #1

Contact Name: _____ Company: _____

Contact Number: _____ Length of employment: _____

Address: _____

Reference #2

Contact Name: _____ Company: _____

Contact Number: _____ Length of employment: _____

Address: _____

Reference #3

Contact Name: _____ Company: _____

Contact Number: _____ Length of employment: _____

Address: _____

Reference #4

Contact Name: _____ Company: _____

Contact Number: _____ Length of employment: _____

Address: _____

Reference #5

Contact Name: _____ Company: _____

Contact Number: _____ Length of employment: _____

Address: _____

Reference #6

Contact Name: _____ Company: _____

Contact Number: _____ Length of employment: _____

Address: _____

In case we are unable to reach your references in good time for your temporary placement. Please can you ensure that you are available to help with the process of obtaining alternative references.



Employment Information

Please give some details about the type of work you are looking for:

Position Required: _____

Availability: _____

Full Time Part Time Evenings Weekends

Expected rate per hour: £ _____

Qualifications

Please detail any qualifications:

Qualification Taken	Qualification Gained	Start Date	Expiry Date



Do you hold any criminal conviction offences that are 'not spent' under the Rehabilitation of offenders Act 1974? .

Yes No

If yes please provide details: .

You may also be put into temporary employment positions working with vulnerable adults/children, under the rehabilitation Act 1974 we may require to gain additional information.

The disclosure and barring service carries out criminal record checks for specific positions professions; employment, offices, works and licences included in the Rehabilitation of Offenders Act 1974 (exceptions) order 1975.

Do you currently hold any previous convictions of any kind Overseas, which are not protected under the Rehabilitation of Offenders Act 1974 (exception) order 1975.

Please be aware: The Rehabilitation of Offenders Act 1974 was amended in 2013 which now means that certain convictions no longer need to be disclosed, for England, Wales and Northern Ireland candidates.

Yes No

Security Clearance

Do you hold any type of security clearance? If yes please detail below:

Type of security clearance: _____

Expiry Date: _____ Date Granted: _____

Any additional information: (leave blank if no)



Disclaimer

To the best of my knowledge I declare that the information provided on this form and within my CV is accurate and correct. I understand and agree that if I cannot provide evidence of qualifications, suitable references and/or the right to live and work in the UK the offer of employment may be rescinded and/or employment terminated. I understand and consent that all information contained in this application will be treated as strictly confidential and used only for recruitment purposes.

By supplying information, I am indicating my consent to the information being processed for all employment purposes as defined in the Data Protection Act 1998 and any verification checks that may be made.

Signed by applicant:

Date of signature:

Compliance checklist

Passport/ID Card/Visa National Insurance Number

Driving licence/ Counterpart CSCS/CPCS/Certificates

References

Thank you for your application. It is advised that you double check all sections to make sure you have not missed anything or filled out a section incorrectly. Once you have submitted your application it will be reviewed by one of the Temple Recruitment team members and you will receive contact with confirmation of your successful registration.

- We look forward to working with you -

